



भारत का राजदूतावास,

बैंकाक

EMBASSY OF INDIA  
BANGKOK

DA/BAN/1630/8/Org

02 Feb 2024

**INVITING QUOTATIONS FOR INDIAN ARMED FORCES AIRCRAFT  
GROUND HANDLING SERVICES  
FOR THE FINANCIAL YEAR 2024-25 & 2025-2026**

1. Every year, several aircraft from Indian Armed Forces visit Thailand and during their visits, the aircraft require ground handling services. Depending on the flight schedule the aircraft visit Suvarnabhumi/Don Mueang/U Tapao Airport in Thailand.

2. In order to ensure transit and turn around the services, the Embassy of India, Bangkok invites quotations for the Aircraft ground handling services from you on the following terms and conditions:-

(a) The agency forwarding the quotation should have adequate experience and repute of providing satisfactory services including past performance (May attach a Certificate of Experience and details of some reputed agencies that you provide service to).

(b) A certificate of credential and genuineness of the agency (May attach a certificate of incorporation/ registration).

(c) Liaison credentials (of the agency) with **Royal Thai Air Force**.

(d) Financial background of the agency.

(e) The quotation invited **will be valid for a block period of two years from the date of signing the contract**. The services may be extended for another year if mutually agreeable to both parties.

(f) The price quoted for the services must be reasonable as per current market rates and not superfluous.

(g) **If the refuelling services are requested for**, the quantity of fuel required for refuelling will be intimated to the company well in time before the arrival of the aircraft to Thailand. Due to changes in flight schedule etc the agency should be flexible enough to cater to the requirements of the pilot/ground crew. The fuel sample sealed in a container should be provided by the Fuel Company provider to be kept in the custody of the Embassy.

(h) Since the fuel cost is variable, the agency should ensure that the cost of fuel should not exceed the average market rate on the date of refuelling of the aircraft. **Please specify the reference website for easy verification of prevailing fuel rates.**

Cont'd.....2/-

(j) The service provider is required to clearly mention the surcharge percentage for taking services from a third party/administration, in their quotations. The additional charges for Night operations, Weekend/Holiday Surcharge rate/ Short Notice Charge and cancellation charge should be mentioned separately. The Company is also expected to reflect the names and addresses of third-party providers (which will be engaged for various services) in the quotation. All Third-party bills for services such as (fuel, catering etc) are to be submitted to the Embassy in original along with their final invoice for payment.

(k) The agency is required to submit the original bills for services directly charged by AOT such as landing/parking and airport charges.

(l) The embassy will provide information with respect of diplomatic clearance of the aircraft to the company with an intimation of the requirement of service. Arrangements for refuelling (with point of contact/Mobile No.) for the aircraft will be confirmed by the Company well in advance before the arrival of the aircraft.

(m) In certain cases, the Thai Govt waives off the landing and parking charges for Indian Armed Forces Aircraft. In such cases, the agency will refund the amount in full paid towards such exempted services to the Embassy.

(n) On selection of the Agency for providing Aircraft ground handling Services, the agency will be required to sign a service contract with Embassy of India. The terms of contract will be clearly specified and subject to satisfactory service. The contract can be terminated at any time without any legal notice, if the services of the agency are found to be unsatisfactory.

3. The details of services required by the visiting aircraft are placed at Annexure. Duly filled up quotation in all respects to be sent to this Embassy in a sealed envelope to the following address so as to reach on or before **23 Feb 24**. Quotation received after 23 February 24 will not be considered. The cover of the envelop should be marked "**Quotation for Aircraft Handling Services for the financial year 2024-2025 & 2025-2026**" quoting reference number and date of this letter.

Defence Wing  
Embassy of India  
46, Sukhumvit Soi 23 (Prasarnmitr),  
Bangkok10110

4. For further queries/clarifications, the Embassy of India Bangkok may be contacted at Tele No, 022584799 or on e-mail [def.bangkok@mea.gov.in](mailto:def.bangkok@mea.gov.in).

Defence Attaché

SI No.	Weight Category of aircraft /MTOW Aircraft	Type of Indian Armed Forces Aircraft	Type of services/charges	Amt in Thai Baht for Suvarnabhumi Airport, Thailand	Amt in Thai Baht for Don Mueang Airport, Thailand	Amt in Thai Baht for U Tapao Airport, Thailand
<b>RATES FOR TECH STOP / REFUELLING HALT OF AIRCRAFT (UPTO 3 HRS)</b>						
1	0-4,000 Kgs	-	Basic Ground Handling*			
2	4,001-10,000 Kgs	DO 228	Basic Ground Handling*			
3	10,001-25,000 Kgs	C-295, EMB135BJ, HS-748, AN-32	Basic Ground Handling*			
4	25,001-50,000 Kgs		Basic Ground Handling*			
5	50,000-150,000 Kgs	BOEING 737, A321, C130, BOEING BBJ	Basic Ground Handling*			
6	150,001-250,000 Kgs	IL-76	Basic Ground Handling*			
7	250,001-300,000 Kgs	C-17, BOEING 777	Basic Ground Handling*			
8	All weight categories as mentioned above	All aircraft as mentioned above	Services not included in Basic Ground Handling**			
9			Third-party Services***			
10			Charges for Third-Party Services/Supply (in %)			
11			Any other charges/surcharges like Airport Authority Charges/Administration surcharge, Night/Weekend /Holiday/Night operation/Short Notice Charges/Cancellation Charges etc, if any.			

\* Please attach the list of the services covered under basic ground handling

\*\* Please attach the list of the expected services (with rates) required normally during the aircraft visit and not covered in basic ground handling

\*\*\* Please attach the list of the third-party expected services (with rates) required during the aircraft visit.

SI No.	Weight Category of aircraft /MTOW Aircraft	Type of Indian Armed Forces Aircraft	Type of services/charges	Amt in Thai Baht for Suvarnabhumi Airport, Thailand	Amt in Thai Baht for Don Mueang Airport, Thailand	Amt in Thai Baht for U Tapao Airport, Thailand
<b>RATES FOR ROUTINE STOP/NIGHT HALT OF AIRCRAFT</b>						
12	0-4,000 Kgs	-	Basic Ground Handling*			
13	4,001-10,000 Kgs	DO 228	Basic Ground Handling*			
14	10,001-25,000 Kgs	C-295, EMB135BJ, HS-748, AN-32	Basic Ground Handling*			
15	25,001-50,000 Kgs		Basic Ground Handling*			
16	50,000-150,000 Kgs	BOEING 737, A321, C130, BOEING BBJ	Basic Ground Handling*			
17	150,001-250,000 Kgs	IL-76	Basic Ground Handling*			
18	250,001-300,000 Kgs	C-17, BOEING 777	Basic Ground Handling*			
19	All weight categories as mentioned above	All aircraft as mentioned above	Services not included in Basic Ground Handling**			
20			Services not included in Basic Ground Handling**			
21			Third-party Services***			
22			Charges for Third-Party Services/Supply (in %)			
23			Any other charges/surcharges like Airport Authority Charges/Administration surcharge, Night/Weekend /Holiday/Night operation/Short Notice Charges/Cancellation Charges etc, if any.			
* Please attach the list of the services covered under basic ground handling						
** Please attach the list of the expected services (with rates) required normally during the aircraft visit and not covered in basic ground handling						
*** Please attach the list of the third-party expected services (with rates) required during the aircraft visit.						

**Note:** The Embassy of India may ask for services other than those mentioned above like fuel, catering, machinery etc during aircraft halt/visit of Indian Armed Force Aircraft to Thailand, depending upon the operational requirement. The company is required to provide the services requested by the Embassy, if any.