



भारत का राजदूतावास,
बैंकाक
EMBASSY OF INDIA
BANGKOK

DA/BAN/1630/8/Org

15^h December 2021

**INVITING QUOTATIONS FOR INDIAN ARMED FORCES AIRCRAFT
GROUND HANDLING SERVICES (INCLUDING REFUELLING)**

1. Every year, several aircraft from Indian Armed Forces visit Thailand and during their visits, the aircraft require various ground handling services. Depending on the flight schedule the aircraft visit either the Suvarnabhumi or Don Mueang Airport in Thailand.
2. In order to ensure a smooth transit and turn around the services the Embassy of India, Bangkok invites quotations for the Aircraft ground handling Services (including refuelling) from you on the following terms and conditions: -
 - (a) The agency forwarding the quotation should have adequate experience and repute of providing satisfactory services including past performance (May attach a Certificate of Experience and details of some reputed agencies that you provide service to).
 - (b) A certificate of credential and genuineness of the agency (May attach a certificate of incorporation/ registration).
 - (c) Liaison credentials (of the agency) with Royal Thai **Air Force**.
 - (d) Financial background of the agency.
 - (e) The quotation invited will be valid for a block period of **two years from the date of signing. The services may be extended for another year if mutually agreeable to both parties.**
 - (f) The price quoted for the services must be reasonable as per current market rates and not superfluous.
 - (g) **If the refuelling services are requested for**, the quantity of fuel required for refuelling will be intimated to the company well in time before arrival of aircraft to Bangkok. Due to change in flight schedule etc the agency should be flexible enough to cater to the requirements of the pilot/ground crew. The fuel sample sealed in a container should be provided by the Fuel Company provider to be kept in the custody of the Embassy.

(h) Since the fuel cost is variable the agency should ensure that the cost of fuel should not exceed the average market rate on the date of refuelling. **PI specify the reference website for easy verification of prevailing fuel rates.**

(j) The service provider is required to clearly mention the surcharge percentage for taking services from third party/administration, in their quotations. The additional charges for Night operations, Weekend/Holiday Surcharge rate/Short Notice Charge and cancellation charge should be mentioned separately. The company is also expected to reflect the names and addresses of third party service providers (which will be engaged for various services) in the quotation. All Third-party bills for services such as (fuel, catering etc) are to be submitted in original along with their final invoice.

(k) The agency is required to submit the original bills for services directly charged by AOT such as landing / parking and airport charges.

(l) The embassy will provide information with respect of diplomatic clearance of the aircraft to the company with an intimation of requirement of service. Arrangement for refuelling and point of contact with Mobile No. will be confirmed by the Company.

(m) In certain cases the Thai Govt waives off the landing and parking charges for military aircraft. In such cases, the agency will refund in full the amount paid towards such exempted services to the Embassy.

(n) On selection of the Agency for providing Aircraft ground handling Services, the agency will be required to sign a service contract with Embassy of India. The terms of contract will be clearly specified and subject to satisfactory service. The contract can be terminated at any time without any legal notice, if the services of the agency is found to be unsatisfactory.

3. The services required by the visiting Aircrafts are placed as **Annexure**. Duly filled up quotation in all respect to be submitted to this Embassy by hand in a sealed envelope or sent to the following address so as to reach on or before **10 January 2022**. Quotations received after **10 January 2022** will not be considered. The cover of the envelope should be marked **“Quotation for Aircraft Ground Handling Services (including refuelling) for block year 2022-2024”** quoting reference number and date of this letter.

Defence Wing
Embassy of India
46, Sukhumvit Soi 23 (Prasarnmitr),
Bangkok-10110

4. For further query/clarification, Embassy of India Bangkok may be contacted at Tele No, 022584799 or on e-mail def.bangkok@mea.gov.in.

Sincerely,



(S Krishnan)
Group Captain
Defence Attaché

RATES FOR GROUND HANDLING SERVICES (INCLUDING REFUELLING) AT SUVARNABHUMI & DON MUEANG AIRPORT, THAILAND					
SI No.	Services	Unit	Purpose	Amt in Thai Baht For Suvarnabhumi Airport, Thailand	Amt in Thai Baht For Don Mueang Airport, Thailand
1	Basic Handling charges(aircraft type/weight wise) incl Flight operation assistant) dispatcher, Flight and Formalities documentation(flight release), Technical assistant (marshalling, head set, wheel chock), Supervision and coordination	1.00 Serve Arrival/ Departure	C130 / Embraer		
			Boeing 737-800		
			C-17 / IL 76		
2	CIQ Arrangement	2.00 Serve	Arrival/Departure		
3	Executive bus (For crew - ramp to terminal) at DMK	2.00 Serve	Arrival/Departure		
4	Van for passenger / Air crew (Ramp side - max 10 seats)	2.00 Serve	Arrival/Departure		
5	Lavatory service	1.00 Serve	Arrival		
6	Potable water service	1.00 Serve	Arrival		
7	Cabin Cleaning Service	1.00 Serve	Arrival		
8	Push Back	1.00 Time	Departure		
9	Tow bar	1.00 Serve	Departure		
10	Ground Power Unit	1.00 Hour	Arrival/Departure		
11	GPU (C130/ C17/ IL 76)	2.00 Hour			
12	Passenger step ladder	2.00 Hour	Arrival/Departure		
13	Conveyer Belt	2.00 Hour	Arrival/Departure		
14	Landing Permit (Thailand)	1.00 Time	Arrival/Departure		
15	Slot Coordination	1.00 Time	Arrival/Departure		
16	Airport Authority Charge	1.00			
	Third party Expense				
17	Landing Fee	1.00 Trip	Arrival/Departure		
18	Parking Fee	1.00 Day	Arrival/Departure		
19	PAX airport service charge(PSC)	1.00 Pax	Departure		
20	Thai APPS Charge (Pax in/Out)	1.00 Pax	Arrival/Departure		
21	CAAT Tax (Pax in/Out)	1.00 Pax	Arrival/Departure		
22	Manpower for loading / offloading				
23	AddIn Surcharge in %				
24	Cargo handling				
25	Catering / Delivery				
26	Refuelling coordination				
27	Third party supply Bills				
28	Night operations				
29	Weekend / Public holiday				
30	Turn around greater than 2 hours	Per every 1.00 hour			
31	Administration surcharge	(pl specify service for which it will apply)			